

## GENERAL DATA PROTECTION REGULATION (GDPR) STATEMENT

Evans Rivers and Coastal Limited currently store certain details for contact and accounts purposes, enabling us to provide you with the best service possible. The information on our systems may include:

Name and Address Phone Number Email addresses VAT registration number Bank Details

The information is to enable us to raise invoices and issue project deliverables. Any personal/company/insurance details will never be shared with third parties.

Your company, or personal information, will never be shared with third parties. Information is currently stored and protected in accordance with the Data Protection rules and all information is digitally sorted and password protected. We do not hold paper copies of this data.

Payment information is stored within our Natwest online banking, requiring a 2-step password sign in to ensure a maximum level of security.

In accordance with the new rules, if you are happy for us to continue storing your information then there is nothing you are required to do.

However, if you wish for your details to be removed under the new GDPR regulations please email rupert.evans@evansriversandcoastal.co.uk

This policy is subject to regular review and has the full support of senior management. This policy is published on the website at <a href="www.evansriversandcoastal.co.uk">www.evansriversandcoastal.co.uk</a>. Copies of the policy can be made available to all stakeholders upon request by contacting <a href="mailto:rupert.evans@evansriversandcoastal.co.uk">rupert.evans@evansriversandcoastal.co.uk</a> or 07896 328220.

Rupert Evans BSc (Hons) MSc CEnv C.WEM MCIWEM PIEMA Director
Evans Rivers and Coastal Ltd
Lavender House
19 St Andrews Avenue
Thorpe St Andrew
Norwich
NR7 ORG